

ECONOMIC COMMISSION FOR EUROPE

EXECUTIVE COMMITTEE

Ninetieth Meeting

Geneva, 2 March 2017

Item 4

Informal Document No. **2017/12**

Extrabudgetary project

**Enhanced policy dialogue on sustainable development in the UNECE region by organizing
the Regional Forum on Sustainable Development**

UNITED NATIONS ECONOMIC COMMISSION FOR EUROPE

TECHNICAL COOPERATION PROJECT FORM

PART I. Planning

(to be filled in before submission to EXCOM) maximum 1 page

1. Project title and project number: Enhanced policy dialogue on sustainable development in the UNECE region by organizing the Regional Forum on Sustainable Development					
2. Expected timing/ duration: 2 March – 15 May 2017					
3. Objective and brief summary of the project: The objective of the project is to provide a platform for peer learning, sharing of policy experiences and discussing the regional and subregional overview of SDG progress by organising a Regional Forum on Sustainable Development (25 April 2017, Geneva). The Forum, organized by UNECE, will consist of a plenary policy segment and a peer learning segment, which will include three parallel roundtables. The Forum will be open to the participation of other international organizations, civil society, business, academia and other stakeholders. The objective of this project will be achieved by implementing the following activities: A1.1. Organisation of a high-level dialogue among UNECE member States, including with the participation of countries with economies in transition A1.2. Organisation of three roundtables to enhance peer-learning among the UNECE member States					
4. Expected results of the project: EA1. Enhanced policy dialogue on sustainable development in the UNECE region by organizing the Regional Forum on Sustainable Development					
5. Target group and beneficiaries of the project: Target group: UNECE policy makers in areas related to sustainable development, other international organizations, civil society, business and academia. Beneficiaries: UNECE member States					
6. Justification of project and its relationship to the programme of work: Following up on the Ministerial Declaration of the 2016 High-level Political Forum on Sustainable Development under the auspices of the Economic and Social Council, (E/HLS/2016/1, 22 July 2016, para 18), and the General Assembly resolution “Follow-up and review of the 2030 Agenda for Sustainable Development at the global level” (/RES/70/299, 29 July 2016), UNECE member States held informal consultations on 23 September and 2 November 2016 on a regional forum for the UNECE region in 2017. They formalized the understanding reached in these consultations in the decision of the UNECE Executive Committee of 18 November 2016 (EXCOM/CONCLU/87, para 39): "Regarding the RFS, the Chair concluded that EXCOM thanks the secretariat for the update on the informal consultations on the RFS for the ECE region held on 2 November 2016. EXCOM requests the secretariat to prepare the 2017 Regional Forum on Sustainable Development, to be held on 25 April 2017, in line with the outcomes of the informal consultations. EXCOM further requests the secretariat to prepare a draft decision, for consideration at its next meeting and for onward transmission to the Commission, on the functions and modalities of the Regional Forum in 2018 and 2019, which should be aligned with the respective themes and sets of Sustainable Development Goals under in-depth review in the High-level Political Forum on Sustainable Development." The project is directly linked to the Expected Accomplishment (b): “Enhanced coherence and coordination of programme delivery at the global, regional and country levels” of the Executive Direction and Management, for the biennium 2016-2017.					
7. Estimated UN regular budget resources (work months of RB staff/level of Staff): 1 month of a D-1, 1.5 months of a P-5, 2.5 months of a P-4					
8. Estimated extra budgetary resources: <table style="width:100%; margin-top: 10px;"> <thead> <tr> <th style="text-align: center;">Donor</th> <th style="text-align: center;">Amount (US\$)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Multi-donor</td> <td style="text-align: center;">\$82,000</td> </tr> </tbody> </table>		Donor	Amount (US\$)	Multi-donor	\$82,000
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Multi-donor	\$82,000				
9. Project Manager: Monika Linn	10. Section/Division: Sustainable Development and Gender Unit				
11. Cleared by Programme Management Unit: Catherine Haswell OiC of PMU 17 Feb 2017	12. Approved by EXCOM¹				

¹ See paragraph 31 (a) of Commission decision A(65).

Annex
Results-based budget for the extrabudgetary project

Part I. Planning (to be filled in before submission to EXCOM)			Part II. Implementation (to be used for reporting on progress in the implementation of the project in real time) ^{1,2}	
Expected accomplishments	Planned activities	Estimated costs (US\$)	Implemented activities³	Actual expenditures⁴ (US\$)
Enhanced policy dialogue on sustainable development in the region in the UNECE region by organizing the Regional Forum on Sustainable Development	A1.1. Organisation of a high-level dialogue among UNECE member States, including with the participation of countries with economies in transition	\$60,000		
	Travel of 3 speakers x \$3,000	\$9,000		
	Travel of 17 participants from transition economies x \$3,000	\$51,000		
	A1.2. Organisation of three roundtables to enhance the peer-learning	\$12,600		
	Contractual services (interpretation) (2 sets including sound technicians x \$6,300 x 1 day)	\$12,600		
13% of Programme Support Costs (rounded)		\$9,400		
Total:		\$82,000	Total:	

¹ The secretariat shall inform EXCOM in case of unexpected developments or serious problems of any kind in the project implementation.

² Questions from member States on project implementation will be forwarded to the secretariat.

³ Relevant information should be uploaded by the project manager on the Project Monitoring Tool within one month from the end of the activity and include the following:

(a) *For an advisory service* (including at a workshop/seminar/training organized by other organizations): title; venue; dates; project expenditures; and hyperlink(s) to presentation(s) and other relevant documents;

(b) *For a workshop/conference/training* organized by UNECE: title; venue; dates; project expenditures; and hyperlinks to the meeting agenda, list of participants, presentation(s) made by UNECE, conference documents, training materials and reports;

(c) *For a consultancy*: project expenditures; hyperlinks to the consultancy ToR and main outputs (study, report, training material, presentation, etc.) produced by the consultant/s;

(d) For other outputs not included under bullet points above: hyperlink to relevant documents.

⁴ Relevant financial information – certified by the Executive Office - should be uploaded by the project manager on the Project Monitoring Tool within one month from the end of the activity.