

## TERMS OF REFERENCE OF THE BUREAU OF THE CONFERENCE OF THE PARTIES

1. The Bureau shall meet at least annually. Depending on the agenda, the Chairperson may invite representatives of UN/ECE member countries, regional economic integration organizations and international organizations as observers to the meeting of the Bureau.
2. The Bureau, with the assistance of the secretariat, shall:
  - (a) Carry out the tasks entrusted to it by the Conference of the Parties;
  - (b) Take the lead in, and take initiatives to strengthen, the implementation of the Convention;
  - (c) Monitor the implementation of the programme of work and take appropriate decisions in this respect between the meetings of the Conference of the Parties;
  - (d) Consult with the Chairpersons of subsidiary bodies under the Conference of the Parties on progress in carrying out their tasks;
  - (e) Prepare the meetings of the Conference of the Parties;
  - (f) Maintain liaison with the bureaux of governing bodies of other environmental conventions, the Bureau of the UN/ECE Committee on Environmental Policy, international organizations, financial institutions, environmental-policy-making bodies and nongovernmental organizations to strengthen the implementation of the Convention, and take other appropriate measures to facilitate the implementation of the programme of work.