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ECONOMIC COMMISSION FOR EUROPE

Administrative Committee for the TIR Convention, 1975
(Twenty-seventh session, 21 and 22 October 1999,
agenda item 4 (a))

ADMINISTRATION OF THE TIR EXECUTIVE BOARD (TIREXB)

Rules of Procedure of the TIRExB

Note by the TIRExB

1. At its first constitutive session (Geneva, 25 and 26 March 1999) the TIRExB recalled that the Administrative Committee, at its twenty-fourth session, had endorsed Rules of Procedure of the TIRExB on the understanding that the Convention (annex 8, article 11, paragraph 3) leaves it up to the TIRExB to adopt its own Rules of Procedure as long as they are not provided in the Convention (TRANS/WP.30/AC.2/49, annex 4). The Administrative Committee had felt that it would be useful, however, to provide the TIRExB with a set of basic rules in order to facilitate its proceedings as of its establishment (TRANS/WP.30/AC.2/49, para. 25; TRANS/WP.30/AC.2/1998/1, para. 9).
2. The TIRExB reviewed these Rules of Procedure (TRANS/WP.30/AC.2/49, annex 4) and adopted them subject to the amendments and comments provided below.
3. The Administrative Committee may consider these amendments and comments with a view to their endorsement.

Representation

The TIRExB was of the view that in case one of its members resigned before the completion of his/her mandated terms of office, a replacement member should be elected by the TIR Administrative Committee as soon as possible. The Committee was invited to take a decision on such a proposed procedure at its forthcoming October session.

Languages

Notwithstanding the provisions in the Rules of Procedure, the TIR Secretary was requested to ensure the distribution of all working documents at least in English. Efforts should be made to prepare important documents also in French and Russian, particularly the provisional agenda and the reports of the sessions.

Reports

The TIRExB decided to add to the provisions on "Reports" the following provision:

"Before the end of each session of the TIRExB, the TIR Secretary will summarize the conclusions of the sessions, including decisions taken. Following the session, a short report will be transmitted by the TIR Secretary to the members of the TIRExB for comments, if any. Should comments be transmitted to the TIR Secretary within a given time period, the report will be considered and adopted at the next session of the TIRExB."

Relations with other organizations

The TIRExB interpreted annex 8, article 11, paragraph 5 of the Convention in the sense that it could invite to its sessions, through its Chairman, any organization or expert that it considered as being of use to take part in its work.
