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ECONOMIC COMMISSION FOR EUROPE

Administrative Committee for the TIR Convention, 1975
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agenda item 3 (b) (i))

ACTIVITIES AND ADMINISTRATION OF THE TIR EXECUTIVE BOARD (TIRExB) *

Administration of the TIRExB

Approval of the final accounts for the year 2004

Note by the TIR Secretary

1. The total budget and cost plan for the TIR Executive Board (TIRExB) and the TIR secretariat for the year 2004 including the Operating Reserve Fund (15% of total budget) and the programme support (13% of total budget), amounted to US\$ 1,553,170.
2. This amounted to an operating budget for the TIRExB and the TIR secretariat in the order of US\$ 1,195,200 in 2004.
3. The final accounts for the year 2004 prepared by the competent Finance Services of the United Nations have been transmitted to the UNECE on 16 March 2005.
4. According to these final accounts, the TIRExB and the TIR secretariat had operating expenditures in 2004 in the order of US\$ 634,022 and programme support costs (13% of operating expenditures) in the order of US\$ 82,423 for a grand total of US\$ 716,445. The leftover for the year 2004 amounts to US\$ 836,725¹ (see following table).

* The UNECE Transport Division has submitted the present document after the official documentation deadline due to planning oversight.

¹ This amount includes US\$ 202,590 of Operating Reserve Fund (15% of grand total expenditures).

FINAL ACCOUNTS FOR THE YEAR 2004

United Nations Economic Commission for Europe Transport Division TIR Executive Board (TIRExB) and TIR secretariat Local Technical Cooperation Trust Fund Transport International Routier - TIR Allotment Account No: ZL-RER-8002				
Budget line	Object of expenditure	Budget 2004 US\$ (1)	Expenditures as at 31-Dec-04 US\$ (2)	Left over as at 31-Dec-04 US\$ (3) = (1) - (2)
11-00	Project Personnel (4 experts as well as consultancy)	872,000	462,893	409,107
13-00	Administrative Support Personnel	211,200	134,967	76,233
15-01	Travel on Official Business	30,000	19,291	10,709
16-01	Mission costs	15,000	12,133	2,867
21-01	Sub-contract	5,000	0	5,000
43-01	Premises	25,000	0	25,000
45-01	Local Procurement	20,000	2,862	17,138
51-01	Operation and Maintenance of Equipment	2,000	0	2,000
53-01	Sundry	15,000	1,875	13,125
	Total:	1,195,200	634,022	561,178
	Programme Support Cost 13% (of Total)	155,380	82,423	72,957
	Operating Reserve 15% (of Total + Programme Support Cost)	202,590	0	202,590
	Grand Total	1,553,170	716,445	836,725

5. Interest and other incomes for 2004 amount to US\$ 35,233.

6. The following summary table shows the financial position and status of funds for the year 2004.

FINANCIAL STATEMENT YEAR 2004

Local Technical Cooperation Trust Fund on "Transport International Routier" (TIR) Allotment Account No: ZL-RER-8001		
	Currency	US\$
Transfers by the IRU for the year 2004	1,042,000	
Unencumbered balance and fund reserve as at 31 December 2003	563,000	
Left over budget 2002 and interest income 2002	<u>67,000</u>	
Total unencumbered balance and fund reserve as at 31 December 2003		1,672,000
Less: Total Expenditures 2004	-634,022	
Less: 13% Programme support costs of Total Expenditures for 2004	<u>-82,423</u>	
Less : Grand Total Expenditures for 2004		-716,455
Plus: Interest Income and Other Miscellaneous Income 2004		<u>35,233</u>
Total final unencumbered fund balance & reserve year 2004		990,778
