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ECONOMIC COMMISSION FOR EUROPE

Administrative Committee for the TIR Convention, 1975
(Thirty-fourth session, 6 and 7 February 2003,
agenda item 5 (a))

AUTHORIZATION FOR PRINTING AND DISTRIBUTION OF TIR CARNETS

Printing and distribution of TIR Carnets in the year 2003

Amendment for the year 2003 to the UNECE-IRU Agreement

Note by the UNECE secretariat

1. In accordance with the decision of the Administrative Committee (TRANS/WP.30/AC.2/67, paras. 45 and 46), the UNECE secretariat has negotiated and agreed with the International Road Transport Union (IRU) on arrangements for the transfer of funds for the year 2003, (a) in accordance with Annex 8, article 13 of the Convention; (b) on the basis of the approved budget for the TIRExB and the TIR secretariat for the year 2003 (TRANS/WP.30/AC.2/2002/5).
2. The Administrative Committee may wish to consider the relevant Amendment to the UNECE-IRU Agreement, as reproduced in this document, and, in particular, the reservation made by the IRU.
3. The full text of the underlying UNECE-IRU Agreement covering the period 2001-2005, as endorsed by the Administrative Committee at its thirtieth session, is contained in document TRANS/WP.30/AC.2/2001/3 (TRANS/WP.30/AC.2/61, para. 34).

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AMENDMENT
to
Annex 1 and to Attachment A to Annex 1
to the
AGREEMENT
between the
INTERNATIONAL ROAD TRANSPORT UNION (IRU)
and the
UNITED NATIONS ECONOMIC COMMISSION FOR EUROPE (UNECE)

The IRU and the UNECE,

Having regard to the Agreement, signed on 3 and 10 November 2000, and in particular to paragraph 10 thereof;

Whereas paragraph 10 of the Agreement, signed on 3 and 10 November 2000, provides that “Annex 1 and Attachment A to Annex 1 to this Agreement will be adjusted each year in accordance with the relevant decisions of the TIR Administrative Committee.”;

Whereas the TIR Administrative Committee, at its thirty-third session (Geneva, 24 and 25 October 2002), approved the budget and cost plan for the TIRExB and the TIR secretariat for the year 2003 as contained in document TRANS/WP.30/AC.2/2002/5 (TRANS/WP.30/AC.2/67, para. 28);

Whereas the TIR Administrative Committee, at its thirty-third session (Geneva, 24 and 25 October 2002) authorized the UNECE secretariat to negotiate and arrange with the IRU the required arrangements for the transfer of funds (a) in accordance with Annex 8, Article 13 of the Convention; (b) on the basis of the approved budget for the TIRExB and the TIR secretariat for the year 2003 (TRANS/WP.30/AC.2/2002/5) and (c) in line with the requirements for authorization of an international organization to centrally print and distribute TIR Carnets (TRANS/WP.30/AC.2/57, para. 29) (TRANS/WP.30/AC.2/67, paras. 45-46);

Have decided as follows:

The text of Annex 1 and of Attachment A to Annex 1 to the Agreement, signed on 3 and 10 November 2000, shall be replaced by the text attached to this Amendment.

In witness whereof, the undersigned have signed the present Amendment in the English language in two copies.

Geneva, November 2002

(signed)
Paul Laeremans
President
for the
International Road Transport Union

Geneva, 14 November 2002

(signed by Paolo Garonna,
Deputy Executive Secretary, for)
Brigita Schmögnerová
Executive Secretary
for the
United Nations
Economic Commission for Europe

(signed)
Martin Marmy
Secretary General
for the
International Road Transport Union

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**IRU RESERVATION TO THE AGREEMENT AMENDING ANNEX 1 AND
ATTACHMENT "A" TO ANNEX 1, IN THE FRAMEWORK OF THE UNECE-IRU
AGREEMENT OF 3 AND 10 NOVEMBER 2000**

In accordance with the decision taken by the IRU General Assembly on 8 November 2002, as mentioned in IRU letter AD/G33154 of 15 November 2002, in signing the present Agreement, the IRU President and Secretary General, will enter the following reservation on behalf of their Organization:

"The IRU does not accept the budget given in attachment A of Annex 1, which takes no account of the observations made by its representatives in the course of the consultation foreseen in art. 13, paragraph 2 of Annex 8 to the TIR Convention and for the reasons mentioned in the letter addressed to the Executive Secretary annexed to the present document. The IRU will nevertheless pay the net sum of US\$ 685,300.- mentioned in Annex 1, under condition of the present reservation, in compliance with its obligations resulting from the Agreement of 3 and 10 November 2000 and to enable the TIR Secretariat to function in 2003, in accordance with article 13 of Annex 8 to the TIR Convention. However, it requests that, following the new distribution of tasks and functions to be decided at the meeting of the Administrative Committee in February 2003, this budget be re-examined in consultation with the IRU, that the amount paid by the IRU be reconsidered and that the sums paid in excess in relation to the new effective activities of the TIR Secretariat be reimbursed to the IRU which will refund them to its Members."

Paul Laeremans
(signed)

Martin Marmy
(signed)

Annex 1

**to the AGREEMENT between the
INTERNATIONAL ROAD TRANSPORT UNION (IRU) and the
UNITED NATIONS ECONOMIC COMMISSION FOR EUROPE (UNECE)**

Contribution by the International Road Transport Union (IRU) for the year 2003

Whereas the TIR Administrative Committee, at its thirty-third session (Geneva, 24 and 25 October 2002) has approved the budget proposal and the cost plan for the TIRExB and the TIR secretariat for the year 2003 as contained in document TRANS/WP.30/AC.2/2002/5 (TRANS/WP.30/AC.2/67, para. 28);

Referring to the consultations that had been held with the IRU in accordance with Annex 8, Article 13, paragraph 2 of the TIR Convention on the amount of the levy per TIR Carnet and the procedure for its collection for the year 2003;

Now therefore, the IRU and the UNECE agree as follows:

1. The IRU will contribute, by levy on each TIR Carnet used, an amount of US\$ 685,300.- (six-hundred-eighty-five-thousand-three-hundred), covering the operation of the TIRExB and the TIR secretariat for the year 2003, as described in Attachment A to this Annex, to the TIR Trust Fund established by the UNECE for this purpose.
2. The amount of US\$ 685,300.- (rounded) is a result of the approved budget for the TIRExB and the TIR secretariat for the year 2003 amounting to US\$ 1,248,170.-, minus the positive balance of the budget for the TIRExB and the TIR secretariat for the year 2002 which is estimated to amount to US\$ 452,000.-, minus US\$ 110,884.- of unallotted funds of the year 2001 as indicated in TIR Secretary document TRANS/WP.30/AC.2/2002/3. The amount of US\$ 562,884.- (US\$ 452,000.- plus US\$ 110,884.-), including also the balance of the Operating Reserve, will be credited to the budget of the TIRExB and the TIR secretariat for the year 2003.
3. Since the budget of the year 2002 will only be completed on 31 December 2002, complete and final financial statements showing the funds received and expended for the TIRExB and the TIR secretariat in 2002, in line with the internal and external auditing procedures of the United Nations, will only be available in the second quarter of 2003. Any difference between the estimated and the actual expenditures in 2002 will be credited to or deducted from the relevant budget for the year 2003.
4. On the basis of 2.5 million TIR Carnets, as forecasted to be used in the year 2003, the amount of the levy per TIR Carnet is estimated to be US\$ 0.274.

Attachment A to Annex 1

COST PLAN

Approved by the TIR Administrative Committee on 25 October 2002

United Nations Economic Commission for Europe, Transport Division
Programme: TIR Executive Board (TIRExB) and TIR secretariat
Title of Trust Fund: "Transport International Routier - TIR";
Account No.: ZL-RER-8001.

Cost plan for the year 2003

<u>Budget line</u>	<u>Object of expenditure</u>	<u>Amount (in US\$)</u>
1100	Project Personnel (4 experts as well as consultancy)	695,700
1301	Administrative Support Personnel	152,800
1501	Travel on Official Business	30,000
1601	Mission costs	15,000
2101	Sub-contracts	5,000
4301	Premises	25,000
4501	Local procurement	20,000
5101	Operation and maintenance of equipment	2,000
5301	Sundry	15,000
Total net allotment		960,500
Programme support (13% of Total)		124,865
15% Operating Reserve for 2003 ^{1/2/}		<u>162,805</u>
		287,670
Grand Total		1,248,170

^{1/} Actual requirement for Operating Reserve for 2003 will be: US\$ 162,805 - US\$ 136,939 (Operating Reserve for 2002) = US\$ 25,866.

^{2/} According to new instructions introduced as per 2001, the Operating Reserve has to be calculated on the basis of the sum of the "Total net allotment" plus "Programme support".

TIR Trust Fund resource requirements for the year 2003

Project Personnel (1100) - US\$ 695,700

The proposed amount under this object of expenditure is intended to cover the standard salary costs^{3/} for one year of four experts on fixed-term appointments: 2 Customs experts, one Administrative and EDI expert and one Computer Information System expert (locally recruited). It also includes provisions for consultancies to administer the on-line ITDB and to carry out mandated research.

Administrative Support Personnel (1301) – US\$ 152,800

The proposed amount under this object of expenditure is intended to cover the standard salary costs of administrative support staff for one year.

Travel on Official Business (1501) - US\$ 30,000

The proposed amount under this object of expenditure is intended to cover the travel cost of Project Staff and the TIR Secretary.

Mission costs (1601) - US\$ 15,000

The proposed amount under this object of expenditure is intended to cover DSA for the nine members of the TIRExB for meetings held outside Geneva and in Geneva when not in conjunction with the meetings of WP.30 and AC.2.

Sub-contracts (2101) - US\$ 5,000

The proposed amount under this object of expenditure is intended to cover institutional contractors to provide possibly required conference support services (including rental of office equipment, conference room, interpretation, local transportation, etc.).

Premises (4301) - US\$ 25,000

The proposed amount under this object of expenditure is intended to cover the rent of three/four offices (depending on the size) at the Palais des Nations in Geneva.

Local procurement (4501) - US\$ 20,000

The proposed amount under this object of expenditure is intended to cover the procurement of relevant electronic and computer office equipment (PCs, printers, copy machine, fax, office furniture, etc.), including data bank hard and software systems.

^{3/} In line with the United Nations staff regulations.

Operation and maintenance of equipment (5101) - US\$ 2,000

The proposed amount under this object of expenditure is intended to cover the cost of repair and maintenance of office and computer equipment (PCs, printers, copy machine, fax, etc.).

Sundry (5301) - US\$ 15,000

The proposed amount under this object of expenditure is intended to cover other operational costs of the TIR secretariat and the TIRExB (paper, mail, telephone/fax, external printing of publications, stationery, interpretations, translations, expenses for seminars, miscellaneous expenses, etc.).
