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Administrative Committee for the TIR Convention, 1975

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ACTIVITIES AND ADMINISTRATION OF THE TIR EXECUTIVE BOARD (TIRExB)

Administration of the TIRExB

Approval of the final accounts for the year 2003

Note by the TIR Secretary

1. The total budget and cost plan for the TIR Executive Board (TIRExB) and the TIR secretariat for the year 2003 including the Operating Reserve Fund (15% of total budget) and the programme support (13% of total budget), amounted to US\$ 1,248,170.
2. This amounted to an operating budget for the TIRExB and the TIR secretariat in the order of US\$ 960,500 in 2003.
3. The final accounts for the year 2003 prepared by the competent Finance Services of the United Nations have been transmitted to the UNECE on 5 March 2004.
4. According to these final accounts, the TIRExB and the TIR secretariat had operating expenditures in 2003 in the order of US\$ 647,509 and programme support costs (13% of operating expenditures) in the order of US\$ 84,176 for a grand total of US\$ 731,685. The leftover for the year 2003 amounts to US\$ 516,485* (see following table).

* This amount includes US\$ 162,805 of Operating Reserve Fund (15% of grand total expenditures).

FINAL ACCOUNTS FOR THE YEAR 2003

United Nations Economic Commission for Europe Transport Division TIR Executive Board (TIRExB) and TIR secretariat Local Technical Cooperation Trust Fund Transport International Routier - TIR Allotment Account No: ZL-RER-8002				
Budget line	Object of expenditure	Budget 2003 US\$ (1)	Expenditures as at 31-Dec-03 US\$ (2)	Left over as at 31-Dec-03 US\$ (3) = (1) - (2)
11-00	Project Personnel (4 experts as well as consultancy)	695,700	452,760	242,940
13-00	Administrative Support Personnel	152,800	147,025	5,775
15-01	Travel on Official Business	30,000	14,865	15,135
16-01	Mission costs	15,000	11,177	3,823
21-01	Sub-contract	5,000	0	5,000
43-01	Premises	25,000	0	25,000
45-01	Local Procurement	20,000	8,997	11,003
51-01	Operation and Maintenance of Equipment	2,000	0	2,000
53-01	Sundry	15,000	12,685	2,315
	Total:	960,500	647,509	312,991
	Programme Support Cost 13% (of Total)	124,865	84,176	40,689
	Operating Reserve 15% (of Total + Programme Support Cost)	162,805	0	162,805
	Grand Total	1,248,170	731,686	516,485

5. Interest and other incomes for 2003 amount to US\$ 79,407, together with the unencumbered balance for the year 2001 amounting to US\$ 67,046 and the leftover for the year 2003 of US\$ 516,485, give a positive balance of US\$ 662,938 which will contribute to financing the budget of TIRExB and the TIR secretariat for the year 2004.

6. The following summary table shows the financial position and status of funds for the year 2003.

FINANCIAL STATEMENT YEAR 2003

Local Technical Cooperation Trust Fund on "Transport International Routier" (TIR) Allotment Account No: ZL-RER-8001		
	Currency	US\$
Contributions by the IRU for the year 2003	685,280	
Unencumbered balance and fund reserve as at 31 December 2002	<u>562,890</u>	
Budgeted amount for the year 2003	1,248,170	
Plus: Unencumbered balance 2001	<u>67,046</u>	
Total unencumbered balance and fund reserve as at 31 December 2002		1,315,216
Less: Total Expenditures 2003	-647,509	
Less: 13% Programme support costs of Total Expenditures for 2003	<u>-84,176</u>	
Less : Grand Total Expenditures for 2003		-731,686
Plus: Interest Income and Other Miscellaneous Income 2003		<u>79,407</u>
Total final unencumbered fund balance & reserve year 2003 to be used in 2004		662,938