



**Economic and Social  
Council**

Distr.  
GENERAL

TRANS/WP.30/GE.1/2005/3  
27 October 2005

ENGLISH ONLY

---

**ECONOMIC COMMISSION FOR EUROPE**

INLAND TRANSPORT COMMITTEE

Working Party on Customs Questions affecting Transport

Informal Ad hoc Expert Group on Conceptual and  
Technical aspects of Computerization of the TIR Procedure  
(14-15 November 2005)

**PROVISIONAL AGENDA FOR THE EIGHTH SESSION OF THE  
INFORMAL AD HOC EXPERT GROUP ON CONCEPTUAL AND TECHNICAL  
ASPECTS OF COMPUTERIZATION OF THE TIR PROCEDURE**

**to be held at the Palais the Nations, Geneva\*  
starting at 10.00 hours on Monday, 14 November 2005**

---

\* In accordance with the accreditation procedures applicable for all meetings held at the Palais des Nations, delegates are requested to fill-in the attached registration form (also available from the website of the UNECE ([www.unece.org](http://www.unece.org))) and to transmit the duly filled-in form **not later than 7 November 2005** to the UNECE Transport Division, either by fax (+41-22-917 0614) or by e-mail ([andre.sceia@unece.org](mailto:andre.sceia@unece.org)). In Geneva, prior to the session, delegates are requested to present themselves at the Pass and Identification Unit of the UNOG Security and Safety Section, located at the Villa Les Feuillantines, 13 Avenue de la Paix (see attached map), for issuance of an identification badge. In case of difficulties, please contact the UNECE secretariat (+41-22-917 2403 or +41-22-917 1313).

1. Adoption of the agenda TRANS/WP.30/GE.1/2005/3
2. Election of the chairman
3. Activities of the informal ad hoc Expert Group
  - (a) Results of the eTIR Questionnaire TRANS/WP.30/GE.1/2005/4
  - (b) Reference Model of the TIR procedure TRANS/WP.30/GE.1/2005/1  
Version 1.5.a
  - (c) Future projects for the Reference Model  
of the TIR Procedure TRANS/WP.30/GE.1/2005/2
4. Other business
5. Date and place of next session
6. Report

\* \* \*

## **1. ADOPTION OF THE AGENDA**

The informal ad hoc Expert Group on Conceptual and Technical Aspects of Computerization of the TIR Procedure (hereafter referred to as: 'Expert Group') may wish to adopt its agenda (TRANS/WP.30/GE.1/2005/3).

## **2. ELECTION OF THE CHAIRMAN**

In accordance with AC.2 and WP.30 mandates and in line with the decision taken at the last meeting, the Expert Group may wish to elect a Chairman to steer its future work.

## **3. ACTIVITIES OF THE EXPERT GROUP**

### **(a) Results of the eTIR questionnaire**

At its sixth session, the Expert Group welcomed a proposal from the secretariat to undertake a survey to gather information from Customs administrations on existing systems and on their needs and constraints regarding the eTIR system. The results of the survey should be presented to the Expert Group at one of its future sessions. IRU offered its assistance in drafting the survey (ExG/COMP/2004/24, para. 8).

To this end, the secretariat drafted a questionnaire, which was sent to the Director-General of Customs (with a copy to the TIR Customs Focal Points) on 28 February 2005. The deadline for replying to the questionnaire was set at 1 April 2005. At its seventh session, the Expert Group used the preliminary results of the questionnaire contained in document ExG/COMP/2005/3 to finalize the first chapter of the Reference Model and to assess the future requirement of the eTIR project. The Expert Group also requested the secretariat to continue requesting answers to the questionnaire from those countries which had not yet replied, in particular countries from outside the European Community.

The Expert Group may wish to take note of the updated results of the questionnaire contained in document TRANS/WP.30/GE.1/2005/4 and see if and/or to what extent the conclusions drawn at the last meeting need to be revised.

(b) **Reference Model of the TIR Procedure**

Following the seventh session of the Expert Group, the secretariat has issued an updated version of the Reference Model of the TIR Procedure, reflecting all decisions taken during the session (TRANS/WP.30/GE.1/2005/1, version 1.5.a, 30 June 2005). In view of the fact that the Expert Group has validated all parts of the first chapter of the Reference Model, the secretariat has submitted this chapter as working document for discussion at the WP.30/AC.2 October session (TRANS/WP.30/2005/32-TRANS/WP.30/AC.2/2005/18).

**Annexes**

Issues: 63

At its seventh session, the Expert Group has considered the proposal described in point 4 of document ExG/COMP/2005/5 (issue 63) and welcomed the proposal from the UNTDED/ISO7372 Secretary to organize a working session between the secretariats of UNTDED/ISO7372, IRU and UNECE to align Annex 4 of document ExG/COMP/2002/10 with the UNTDED.

The Expert Group may wish to be informed of the status of the discussion and the possibilities of alignment between the TIR data elements identified in Annex 4 of document ExG/COMP/2002/10 and the UNTDED.

(c) **Future projects for the Reference Model of the TIR Procedure**

Issue: 41, 64

At its fourth session, the Expert Group undertook first considerations with regard to preparing a detailed description of the eTIR Project (ExG/COMP/2004/10, para. 15). At its fifth session, the Group continued its consideration on the basis of a presentation made by the secretariat, and requested the secretariat to prepare a document for its forthcoming session, containing an elaboration of the issues raised in the course of the discussion as well as those discussed bilaterally between the secretariat and the European Commission (ExG/COMP/2004/18, para. 13).

At its sixth session, the Expert Group welcomed document ExG/COMP/2004/23, in which the secretariat has drafted a first high-level description of a fully computerized eTIR system. Following a presentation by the European Commission at its eighth session, presenting the Commission's views on the eTIR system, the Expert Group requested the secretariat to prepare for its next session a joint document with the Commission combining the ideas from the Commission's presentation and elements of the first high level description contained in ExG/COMP/2004/23.

At its one-hundred-and-eleventh session, the Working Party on Customs Questions affecting Transport note of Informal document No. 9 (2005), prepared by the secretariat in consultation with the European Commission, containing a description of the main principles for the eTIR system. The Working Party, noting that the informal document had only been issued a few days before the meeting in the English version only, nevertheless expressed the view that the guidelines contained in the document concerning the future of the eTIR project were clear and the Working Party supported that the Ad hoc Expert Group on Computerization should follow the guidelines contained in Informal document No. 9 (2005) for its future discussions.

The IRU pointed out that, in its view, the late publication is contrary to the normal practice of Working Parties under the Inland Transport Committee and not acceptable for decisions having such an important strategic impact on the future of the TIR system. The accelerated procedure impeded the necessary consultations at national level. The IRU had strong doubts as to the possibilities of realizing the computerization of the TIR system on a basis that partly ignored the results of the questionnaire answered by General Directors of customs authorities. The strategy described aimed at computerizing elements in the system that had already been computerized through IT initiatives taken by the industry in cooperation with some Customs authorities. Instead, the IRU suggested that work continue based on the existing mandate, stressing the fact that the only way to obtain the computerization was through a public/private partnership, respecting the fundamental principles of the TIR Convention and the investments in the partly computerized system already made. The IRU would be ready to actively participate in such a process with appropriate propositions.

The Expert Group may wish to discuss document TRANS/WP.30/GE.1/2005/2 prepared jointly by the secretariat and the European Commission and taking into account the guidelines provided by the Working Party. In the course of the discussion, the Expert Group may also wish to consider the results of the eTIR Questionnaire which contains, among other matters, the requirement for the eTIR system expressed by Contracting Parties.

The Expert Group may also consider document ExG/COMP/2005/7 transmitted by the

IRU containing proposals for Chapter 2 of the Reference Model. Due to lack of time, this document was not discussed at the seventh session.

#### **4. OTHER BUSINESS**

The Expert Group may wish to be informed of other activities of interest for the computerization of the TIR procedure, such as the European Community TIR/NCTS pilot project or the developments of the ITDB projects.

#### **5. DATE AND PLACE OF NEXT SESSION**

The Expert Group may wish to decide on possible dates and location for its next session, to be held in the spring of 2006.

#### **6. REPORT**

In the course of the session, the secretariat will keep track of all issues raised and decisions taken (validated) by the Expert Group. These will be reflected in a list of issues and decisions to be annexed to the draft report that will be issued and circulated shortly after the meeting. The report will also be submitted for endorsement to the Working Party.

**Annex 1 – Open issues**

No	Subject	Description	Date	Source	Related decision(s)	Solved
4	0.2.1 Phases and workflow	ExG questions the usefulness of sequence diagrams as deliverables in the first stages of the work to complement or even replace the current activity diagrams.	1-2.Sep.03	ExG (Budapest)	4	
41	Chapter 2	Following WP.30 decision regarding the step-by-step approach for the development of the project, ExG underlines the necessity to elaborate a detailed description of the final product in order to be able to split the work into various steps.	1-2 Mar. 04	ExG (Geneva)	78, 94, 100, 60	
63	Annexes	Add an Annex as described in document ExG/COMP/2005/5 point 4.	17 Jan. 05	IRU	98	
64	2. E-Business Requirements	Proposal: alternative Chapter 2, E-Business Requirements of the Reference Model (document ExG/COMP/2005/7).	17 Jan. 05	IRU	-	

**Annex 2 – Decisions related to the open issues**

<b>Decision. No</b>	<b>Issue No</b>	<b>Description</b>	<b>Date</b>	<b>Source</b>	<b>Version<sup>1</sup></b>
4	4	Possible inclusion of sequence diagrams will be discussed when studying the activity diagrams and will be included only if ExG encounter problems in understanding the activity diagrams.	1-2.Sep.03	ExG (Budapest)	
60	41	ExG requests the secretariat to take on board the various views expressed during the session and to prepare a draft specification of the eTIR Project, describing the various steps to be undertaken in order arrive at the final objective of computerization of the TIR Carnet life cycle.	1-2 Mar. 04	ExG (Geneva)	
78	41	ExG requests the secretariat to prepare a document for its next session taking account of its comments. Collaboration with EU in the preparation of the document is foreseen.	28-29 Jun. 04	ExG(Warsaw)	
94	41	ExG will provide the secretariat with written comments on document ExG/COMP/2004/23. The comments will be provided together with concrete alternative proposals and should be submitted long enough in advance to allow the secretariat to prepare documents for the forthcoming session.	26-27 Oct. 04	ExG (Geneva)	
98	63	ExG welcomed the offer of the UNTDED/ISO7372 secretary to organize a working session between the secretariat of UNTDED/ISO7372, IRU and UNECE to align the annex 4 to doc ExG/COMP/2002/10 with the UNTDED.	26-27 May 05	ExG (Geneva)	
100	41	ExG requested the secretariat to work in collaboration with the European Commission to provide for its next session a document combining the ideas from the Commission's presentation and elements of document ExG/COMP/2004/23.	26-27 May 05	ExG (Geneva)	

- - - - -

<sup>1</sup> This column indicates in which version the results of the decision will be included into the Reference model for the first time.





**UNITED NATIONS OFFICE AT GENEVA**

**Conference Registration Form**

*Please Print*

Title of the Conference \_\_\_\_\_

Date \_\_\_\_\_

**UNECE-WP.30 Informal Ad hoc Expert Group on Conceptual and Technical Aspects of  
Computerization of the TIR Procedure (8th session)**

Delegation/Participant of Country, Organization or Agency

\_\_\_\_\_

**Participant**

MR.   
Mrs.   
Ms.

Family name

First Name

\_\_\_\_\_

**Participation Category**

Head of Delegation Member   
Delegation Member   
Observer Country

**Are you based in Geneva as a  
representative of your  
permanent mission ?**

Observer Organization   
NGO (ECOSOC Accred.)   
Other (Please Specify Below)

Participating From / Until

14 November 2005

15 November 2005

Document Language Preference English  French  Other \_\_\_\_\_

Official Occupation (in own country)

\_\_\_\_\_

Passport or ID Number

\_\_\_\_\_

Valid Until

\_\_\_\_\_

Official Telephone N°.

\_\_\_\_\_

Fax N°.

\_\_\_\_\_

E-mail Address

\_\_\_\_\_

Permanent Official Address

\_\_\_\_\_

Address in Geneva

\_\_\_\_\_

Accompanied by Spouse Yes  No

Family Name (Spouse)

\_\_\_\_\_

First Name (Spouse)

\_\_\_\_\_

**On Issue of ID Card**

Participant Signature

\_\_\_\_\_

Spouse Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Participant photograph if form is sent in advance of the conference date.

Please PRINT your name on the reverse side of the photograph

Spouse photograph if form is sent in advance of the conference date.

Please PRINT your name on the reverse side of the photograph

**Security Use Only**

Card N°. Issued

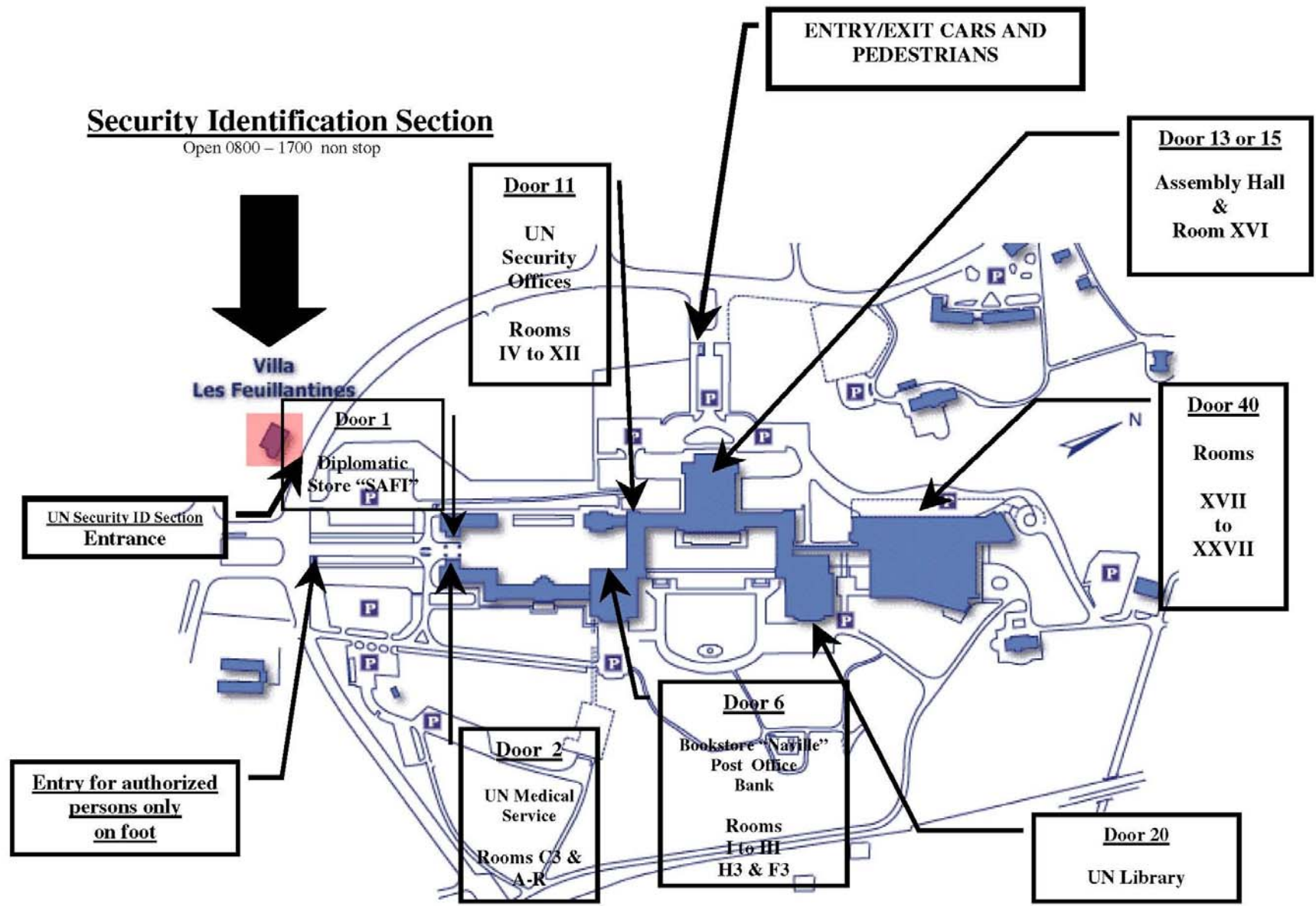
\_\_\_\_\_

Initials, UN Official

\_\_\_\_\_

### Security Identification Section

Open 0800 – 1700 non stop



UN Security ID Section Entrance

Entry for authorized persons only on foot

Door 11  
UN Security Offices  
Rooms IV to XII

Door 1  
Diplomatic Store "SAFI"

Door 2  
UN Medical Service  
Rooms C3 & A-R

Door 6  
Bookstore "Naviile"  
Post Office  
Bank  
Rooms I to III  
H3 & F3

Door 20  
UN Library

ENTRY/EXIT CARS AND PEDESTRIANS

Door 13 or 15  
Assembly Hall & Room XVI

Door 40  
Rooms XVII to XXVII