



**Economic and Social
Council**

Distr.
RESTRICTED

ExG/COMP/2002/4
1 September 2002

ENGLISH ONLY

ECONOMIC COMMISSION FOR EUROPE

INLAND TRANSPORT COMMITTEE

Working Party on Customs Questions
affecting Transport

Informal Ad hoc Expert Group on Conceptual and
Technical aspects of Computerization of the TIR Procedure
(14-15 November 2002)

**PROVISIONAL AGENDA FOR THE SECOND SESSION OF THE
INFORMAL AD HOC EXPERT GROUP ON CONCEPTUAL AND TECHNICAL
ASPECTS OF COMPUTERIZATION OF THE TIR PROCEDURE**

**to be held at the General Directorate of Customs, Prague (Czech Republic),
starting at 10.00 hours on Thursday, 14 November 2002**

1. Adoption of the agenda ExG/COMP/2002/4
2. Activities of the informal ad hoc Expert Group
 - (a) Project overview ExG/COMP/2002/5
 - (b) Analysis of the current system
 - (i) Analysis of data elements ExG/COMP/2002/7
 - (ii) Design of flow charts ExG/COMP/2002/6
 - (iii) Actors and tasks analysis ExG/COMP/2002/8
 - (iv) List of the actual messages ExG/COMP/2002/9
 - (c) Development of electronic messages
 - (i) Inclusion of additional data elements and flows of information
 - (ii) Preparation of technical solutions with regard to the format of the TIR electronic messages
3. Date and place of next session
4. Report

* * *

1. ADOPTION OF THE AGENDA

The informal ad hoc Expert Group on Conceptual and Technical Aspects of Computerization of the TIR Procedure (hereafter referred to as: 'Expert Group') may wish to adopt its agenda (ExG/COMP/2002/4).

2. ACTIVITIES OF THE EXPERT GROUP

(a) Project overview

In line with its mandate, the Informal ad hoc Expert Group on Conceptual and Technical Aspects of Computerization of the TIR Convention held its first session in Geneva on 24-25 January 2002. At this meeting, some participants expressed the wish to get a clearer view of the work of the Expert Group, in particular in relation to the work to be performed by the Informal ad hoc Expert Group on the Legal Aspects of Computerization of the TIR Convention. In order to address this issue, the secretariat has prepared document ExG/COMP/2002/5, containing a project overview. The Expert Group may wish to consider and endorse this document.

(b) Analysis of the current system

(i) Analysis of data elements

To follow up the work started by the Expert Group at its first session, the secretariat has prepared a survey on the use of each data element by the various actors of the TIR procedure. The results of this survey as well as the updated data analysis are presented in document ExG/COMP/2002/7. The document contains separate data records for each individual data element, containing all identified information per data element so far. The Expert Group is invited to consider and endorse the data elements as well as the hierarchical data model requested during the first session.

(ii) Design of flow charts

In view of comments made by the Expert Group at its first session (ExG/COMP/2002/3 para. 24), the secretariat has updated the flow chart presented in Annex 1 of document ExG/COMP/2002/2. The secretariat has also made some amendments and has presented the flow charts of the discharge procedure in a separate Annex. The Expert Group may wish to consider and endorse document ExG/COMP/2002/6.

(iii) Actor and task analysis

In order to identify all actors involved in the TIR procedure as well as all the tasks performed by them, the secretariat has prepared document ExG/COMP/2002/8. The information contained in this document, together with the data elements analysis and the flow charts, will enable the creation of the messages requested for every task performed by each actor involved in the TIR procedure. The Expert Group may wish to consider, amend and endorse this document.

(iv) List of the actual messages

The Expert Group may wish to define all messages received and sent by the actors involved in the TIR procedure throughout the life of the TIR Carnet. Each message sent or received by an actor should contain all the information requested to perform a specific task or made available as the result of a task.

(c) Development of electronic messages

(i) Inclusion of additional data elements and flows of information

The Expert Group may wish to prepare a list of potential new features to be included in the electronic TIR system. Within the context of this exercise, the Expert Group may wish to take account of the fact that an electronic environment may facilitate the creation of new functionalities that could strengthen the five pillars of the TIR Convention. Even though some of these new functionalities may vary according to the final approach on computerization, yet to be adopted by the Working Party, the Expert Group will nonetheless be invited to define such potential functionalities.

(ii) Preparation of technical solutions with regard to the format of the TIR electronic messages

Having drawn up the list of messages and their content, the Expert Group is invited to propose a list of technical formats to enable the exchange of messages. The proposed solutions should take account of the financial implications involved at the national and at the international level. Participants having a special expertise in the implementation of technical international standards will be invited to take the floor in order to share their experience.

3. DATE AND PLACE OF NEXT SESSION

On the basis of a proposal by the secretariat, the Expert Group may decide on date and place of its next session.

4. REPORT

Following the session, the secretariat will prepare a short report, summarizing the main results of the work of and the decisions taken by the Expert Group.
