



**Economic and Social
Council**

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ECONOMIC COMMISSION FOR EUROPE

INLAND TRANSPORT COMMITTEE

Working Party on Customs Questions
affecting Transport

Informal Ad hoc Expert Group on Conceptual and
Technical aspects of Computerization of the TIR Procedure
(24-25 January 2002)

**PROVISIONAL AGENDA FOR THE FIRST SESSION OF THE
INFORMAL AD HOC EXPERT GROUP ON CONCEPTUAL AND TECHNICAL
ASPECTS OF COMPUTERIZATION OF THE TIR PROCEDURE**

**to be held at the Palais des Nations, Geneva,
starting at 10.00 hours on Thursday, 24 January 2002 ^{*/}**

^{*/} In accordance with the accreditation procedures applicable for all meetings held at the Palais des Nations, delegates are requested to fill-in the attached registration form (also available from the web site of the UNECE (www.unece.org)) and to transmit the duly filled-in form at the latest one week before the session to the UNECE Transport Division, either by fax (+41-22-917-0039) or by e-mail (artur.bouten@unece.org). In Geneva, prior to the session, delegates are requested to present themselves at the Pass and Identification Unit of the UNOG Security and Safety Section, located at Villa Les Feuillantines, 13 Avenue de la Paix (see attached map), for issuance of an identification badge. In case of difficulties, please phone the UNECE secretariat (Int. 72433).

1. Adoption of the agenda ExG/COMP/2001/1
2. Mandate TRANS/WP.30/198
3. Terms of reference of the informal ad hoc Expert Group ExG/COMP/2001/2
4. Activities of the informal ad hoc Expert Group
 - (a) Analysis of data elements ExG/COMP/2001/3
 - (b) Design of flow charts
 - (c) Use of standardized codes
 - (d) Study of existing information and telecommunication systems at the national and international level TRANS/WP.30/2001/21
 - (e) Preparation of technical solutions with regard to the computerization of the TIR procedure
5. Date and place of next session
6. Report

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A. ADOPTION OF THE AGENDA

The informal ad hoc Expert Group (hereafter referred to as: 'Expert Group') may wish to adopt its agenda (ExG/COMP/2001/1).

B. MANDATE

The Working Party on Customs Questions affecting Transport (WP.30), at its ninety-eight session, had requested the secretariat to prepare and convene, as of January 2002, meetings of Expert Groups. These Expert Groups should:

- (a) study the conceptual and technical aspects of the computerization process of the TIR Convention, including financial and administrative implications of its introduction, both at the national and at the international level, and prepare a draft set of electronic messages to allow for an interchange of electronic data, nationally, between Contracting Parties and with international organizations;
- (b) study in detail the impact of the various approaches identified by the ad hoc expert group, on the existing legal provisions of the TIR Convention as well as the repercussions it might have on international private law, national administrative procedures and to draft a description of the role the various actors (Customs authorities, national associations, international organization, insurers and the TIRExB) could play in the TIR Convention, once the paper based system would be complemented and/or replaced by a system functioning on the basis of the electronic data interchange (EDI) (TRANS/WP.30/198, para. 67).

In order to guide the Expert Groups through their work, the secretariat proposes the first meeting to be solely dedicated to the conceptual and technical aspects of the computerization process. Once the so-called conceptual and technical informal ad hoc Expert Group has identified (a number of) technical solutions with regard to computerization of the TIR procedure, the issues of a more legal nature could be addressed.

C. TERMS OF REFERENCE OF THE EXPERT GROUP

The Expert Group is invited to consider in detail the outline and objectives of its work on the basis of a document, prepared by the secretariat (ExG/COMP/2001/2).

D. ACTIVITIES OF THE EXPERT GROUP

(a) Analysis of data elements

In line with its Terms of Reference, the Expert Group is invited to identify and discuss the data elements that are required for the operation of a TIR transport at the national and international level, as stipulated in the TIR Convention as well as in resolutions and recommendations adopted by the Administrative Committee (in particular Annexes 1, 4 and 9) on the basis of a document, prepared by the secretariat. To facilitate consideration of this issue, the secretariat has prepared a list of the data elements, indicating, inter alia, the persons, authorities and organizations providing and using the various data elements, as well as their optional or mandatory character (ExG/COMP/2001/3). As the main part of the first session will be dedicated to finalizing this list, the experts are requested to carefully consider its content and to prepare their contribution for its completion.

(b) Design of flow charts

On the basis of the identified data elements and its characteristics, the Expert Group may wish to start work on the design of flow charts, reflecting the actual and future flow of data in the TIR procedure, both at the national and international level.

(c) Use of standardized codes

The Expert Group may wish to identify the required standardized codes facilitating the insertion of data elements in a computerized environment and their exchange among the parties concerned.

(d) Study of existing information and telecommunication systems at the national and international level

On the basis of document TRANS/WP.30/2001/21, prepared by the secretariat and containing the final results of the questionnaire on the computerization of the TIR procedure, the Expert Group may wish to analyze to what extent the experiences, made at the national and international level, contain tools that can be utilized in the development of a computerized TIR procedure.

(e) Preparation of technical solutions with regard to the computerization of the tir procedure

Having finalized its work, the Expert Group will be invited to draw up a list of technical solutions, based on the outcome of its activities, to be discussed by WP.30. The proposed solutions should take account of the financial implications involved at the national and at the international level.

D. DATE AND PLACE OF NEXT SESSION

On the basis of a proposal by the secretariat, the Expert Group should decide on date and place of its next session.

F. REPORT

Following the session, the secretariat will prepare a short report, summarizing the main results of the work of and the decisions taken by the Expert Group.



UNITED NATIONS OFFICE AT GENEVA

Conference Registration Form

Please Print

Title of the Conference

Date 24 an 25 January 2002

UNECE-WP.30 Ad HocExpert Group on Conceptual and Technical aspects of Computerization of the TIR Procedure

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Until 25 January 2002

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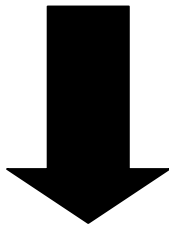
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